

3D WORLD CHAMPIONSHIPS, ROBION (FRA) 19 - 23 September 2017



TEAM MANAGERS MEETING INFORMATION BOOKLET

FINAL V1.0 - 11 September 2017

**The Team Managers Meeting will take place at Robion,
Salle de l'Eden, on 18 September at 16:00hrs**

All Team Managers are requested to attend this meeting.

Teams without Team Manager are advised to send one of their athletes to the meeting.

Please read this document upon receipt
and BRING it with you to the Team Managers Meeting.





Dear Team Managers,

On behalf of the Organising Committee (OC) of the World Archery 3D World Championships 2017, Robion, and the French Federation, we warmly welcome you to the World Archery 3D Championships 2017, which will be held from 19 – 23 September in Robion and Avignon France.

I wish you all a very pleasant stay in Robion and the best of luck, to all athletes in achieving excellent results for both this event and also for the rest of the 2017 season.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Michel Daumas".

Mr Michel DAUMAS
President
Organising Committee

Agenda of the Team Managers meeting

Roll call of all attending nations (TD)

Opening

- Brought to order by the World Archery Technical Delegate (TD), Mr C AHLUND
- Introduction of the panel, by World Archery TD, Mr, C AHLUND
- Welcome speech, by World Archery Secretary General Mr T DIELEN
- Welcome speech, by Organising Committee, Mr M DAUMAS

2) Introduction of Officials (TD)

- Organising Committee members, by Mr M DAUMAS
- Tournament Judges Commission, by the Chairman of Judges Ms H BROWN
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal

3) Technical Aspects of Competition (TD + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition Programme
- 3.3. Practice-training
- 3.4. Equipment Inspection
- 3.5. Targets and scoring zone
- 3.6. Qualification Round & scoring information
- 3.7. Individual Elimination Round
- 3.8. Team Elimination Round
- 3.9. Finals Round for Individual and Team
- 3.10 Dress Regulations
- 3.11. Contact to Team Managers
- 3.12. Appeal Procedure (Form attached)

4) Technical Matters (TD + Chairman of Judges)

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event.
- 4.4. Accreditation Cards for 2017

5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during practice, Qualification rounds, finals...
- 5.3. Details to confirm upon arrival
- 5.4. Airport Collection
- 5.5. Information and Service Centre
- 5.6. Equipment Storage

6) Protocol and ceremonies (OC)

- 6.1. Medal Ceremonies, Mixed Zones and Press Conferences
- 6.2. Opening and Closing Ceremonies

7) Medical Related issues (Medical representative)

8) Clean Sport (Medical representative)

- 8.1. Doping control
- 8.2. Alcohol test

9) Other matters of Importance (World Archery TD)

- 9.1. Toilets
- 9.2. The Environment
- 9.3. Water
- 9.4. Smoking
- 9.5. Info System

10) Questions from Team Managers

11) Closure (TD)

Date:	Event:	Entry Deadline Type
24 Sept	2017 Hyundai World Championships (MEX)	FINAL Entry
16 Nov	2018 Indoor World Archery Championships (USA)	Preliminary Entry
24 Jan 2018	2018 Indoor World Archery Championships (USA)	FINAL Entry

IMPORTANT TELEPHONE NUMBERS

Chairman of the Organizing Committee

Mr DAUMAS Michel +33 622965360

Organization Management

Ms RIGOLLET Sophie +33 626569474

Technical Requirements & Field Mgr.

Mr. GIRARD Eric +33 622239431

Accommodation

Ms RENAUD Patricia

Transport

Mr. PELLEQUER Maurice +33 607960956

Financials & Vouchers

Mr. STEPHAN Philippe +33 679845408

Press Operations

Mr. TESTE Didier

World Archery Federation (WA)

Mr Cenneth AHLUND (WA TD) +46 708103133

Tournament Judge Commission Chairman:

Ms Hannah BROWN

World Archery Judges:

David CATALAN (ESP)

David TAN (SIN)

Mildred de LEON (PHI)

Drasko MIHINJAC (CRO)

Jose del TORNO (ARG)

Bjarne STRANDBY (DEN)

Didier GRAS (FPO)

Joris UMMACHERIL (IND)

National Judges:

Christophe PEZET (FRA)

Jury of Appeal:

To be announced on the day of the Team Managers Meeting

WA Results & Technology Team:

Mr. Christian DELIGENT

Mr. Ken SENTELL

World Archery Clean Sport Supervisor:

Mr. Jacques PETITJEAN

Points to clarify

3) Technical Aspects of the competition (TD + Chairman of Judges)

3.1. Number of Participants per category (Number of Member Associations: 30)

Long Bow Women	Individual:	31
Long Bow Men	Individual:	46
Instinctive Bow Women	Individual:	27
Instinctive Bow Men	Individual:	41
Bare Bow Women	Individual:	37
Bare Bow Men	Individual:	52
Compound Women	Individual:	31
Compound Men	Individual:	53
Women's Team		13
Men's Team		17

(Updated 11 September 2017)

3.2. Competition Programme

The latest competition programme will be provided 1 week prior to official practice on the World Archery website. Any official competition schedule will have indicated the version number and the date/hour it was printed. Latest version of the Competition Schedule is V1.0 (updated 11 September 2017, 12:00 h)

3.3 Practice

- The practice range is next to the courses and is available from 17th September 09:00hrs (free practice)
- Practice will be available at the Qualification and 1st round Elimination range from 09:00hrs to 10:00hrs on 19th, 20th and 21st September and from 14:00hrs to 15:00hrs on 21st September for 2nd round Elimination.
For Teams matches practice will be available from 09:00hrs to 10:00hrs on 22nd September
- General practice times for the practice range from 09:00hrs on 17th September and will be closed at 15:00hrs on 21st September.
- Practice for the finals will be available for those athletes competing in the finals 23rd September, opens from 09:00hrs for the morning session and from 13:30hrs for the afternoon session.

Official Practice and Equipment Inspection

- 18/09/2017 09:00hrs – 12:00hrs , 13:30hrs - 16:00hrs :All categories

Qualification Round Practice

- 3 ends of 4 minutes practice on the Field of Play for qualification to immediate follow once the course is reset.

3.4. Equipment Inspection:

- Location: On the Official Practice Field Venue
- Time: 18 September Morning Session of official practice for ALL athletes
- Shooting will be organized in single details of 4 minutes
- Teams will be announced in (English) alphabetical order by the DOS.
- All teams are to wear their team uniform, have their valid accreditation and classification card. Names on shirts will be checked, if not wearing named shirt, please bring it with you.
- Spare equipment must also be brought for inspection.
- Team Managers are to check the details of their athletes such as, name, date of birth are correct at accreditation/registration desk on arrival.

Athlete (back) Numbers:

- Athlete numbers will be issued on the day of the qualification round (with the score cards) at the group pegs together with score cards.
- Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.

The Environment:

- Team Managers, please instruct your team members to use the litter bins located on the competition, practice ranges and common areas at all times.

Water:

- In an effort to aid the environment, water will be distributed as follows, one set of full bottles will be issued per team.
- 2 token will be given to all accredited persons at registration.
- A new bottle of water will only be issued by the return of the empty bottle. If the empty bottle has been lost, please contact the Organising Committee at the information desk.
- Please use the trash bins provided and clear the area you have used on the FOP before leaving.

Non Smoking

- This is a non-smoking event, however, there are smoking areas indicated for those that do.
- Smoking is forbidden inside public buildings and all competition and training areas. This also includes electric cigarettes, refer to book 3, Art.12.8.

3.5. Qualification Round

- There are 3 courses prepared for two qualification rounds. All qualification rounds are set up around the practice field and call area for all athletes.
- The target assignment will be handed out on the day of the official practice. Regrouping of archers for the 2nd qualification round and new start list will be prepared only if the time will permits.
- There will be a designated location where spare equipment, bow cases and other equipment can be stored (under control) during the competition.
- Shoot-off will take place on a target on a special area as soon as the results for the division are confirmed. Athletes should not leave the field until results are published.

3.6. Individual Elimination Round

- There are 3 courses of 12 targets prepared.
- For the 2nd Elimination Round the division will change to another course not yet shot by that division.
- The top 16 athletes per category from the 2 Qualification Rounds will qualify for the 1st Elimination Round.
- The top 8 athletes per category from the 1st Elimination Round will qualify for the 2nd Elimination Round.
- One arrow per archer per target, 1.0 minute (60 sec).
- Matches will start as soon as the field is ready.
- Matches at the start of each session will begin on time. Proceeding matches will follow up on the immediate completion of the prior match. Athletes should be alert and prepared for their matches to start slightly earlier than scheduled.

3.8. Team Elimination Round

- The top 8 teams in each class qualifying from the 2 Qualification Rounds will shoot 4 matches of 8 targets each. The winners of each match will proceed to the Team Finals Round.

3.9. Individual Finals Round & Team Finals Round

- The Individual semifinals, bronze finals and all teams finals will take place at Avignon the 23rd September

3.10. Dress regulation (explained by World Archery Chair of Judges)

3.11. Contact to TC's in case of equipment failure/medical problem

- For easier contact to the TC in case he/she is needed because of equipment failure/medical problem, please stay in the central area or give us the phone number on which you will be called in case of emergency. In this case the time will start at the time of the phone call. If a call comes from athletes on course F3 extra 15 min. time will be add (time for coach to go F3 with bus provide from OC)

3.12. Appeal Procedure (Form attached)

- An Appeal form is attached to this document (see attached after this chapter, Appendix 1).
- In case of an Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of US\$50- (Euro 50.-) must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.
- If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

4. Technical Matters (ED + Chairman of Judges)

4.1. Results System

- Qualification Round - scoring will be completed by athletes. One athlete records, on the official paper based score sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter all the scores of the athletes on that target into the scoring tablet. The other athletes should verify that all scores are written and entered correctly. If two scorecards are issued, both must be completed and signed
- Scorecards MUST be signed by both the athlete and the scorer, have all the totals mathematically correct with the 11s+10s+8s count fully completed. Any scorecards where the 11s+10s+8s and are not completed a "0" will be given for the total of 11s+10s+8s and count for that athlete. Any score cards not signed or the score total is missing will result in disqualification ref 14.4.1. If two scorecards are issued, both must be completed and signed.
- Elimination Round – scoring will be completed by athletes. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. While at the same time, the other athlete/team inputs the arrow values into the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning back to the shooting line.
- At the end of the match, the scorecard must be fully completed and signed by the athletes (or agent/judge in the case of finals) involved in the match.
- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr Christian DELIGENT (World Archery Results & Accreditation) is responsible for the results of the event.

4.3 Rules that apply in this event

Time warnings:

Time warnings will be given when an athlete is causing an undue delay to the event. The judges will monitor the time it takes athletes to shoot, and where necessary time warnings will be given. They cannot be everywhere though and so if athletes are experiencing problems, please encourage them to talk to the judges. Time warnings from day 1, will be carried over to day 2, but they will not carry over into the eliminations.

Officials on course:

No officials are allowed on the course. In case of a technical problem or the need of medical attention the group shall contact a judge who will refer the problem to the chairman of the judge commission who will seek out the team captain in order to care of the problem – therefore it is very important for the team captains or representative to remain in one of the two the central area. Officials found in areas they are not permitted may have accreditation removed.

4.3.3. Dress Regulations

- Athletes, officials and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Open-toed shoes or camouflage clothing, accessories or archery equipment are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following World Archery rules.
- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts for athletes participating in World Archery major events.
- For Qualification and Elimination rounds athletes may wear any trousers EXCEPT CAMO on the course. For finals and medal matches, then full team uniform will be worn.

4.4 Accreditation Cards Rules for 2017 and the future

Rule Book 2 – 3.8 Accreditation

- 3.8.1.1. Proof of accreditation shall be carried at all times on the competition area and shall be shown on request of appropriate officials.
- 3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area.

Accreditation Card:

- Athletes and team officials, registered in WAREOS, will be issued a World Archery accreditation and lanyard. Please ensure all details are correctly entered in WAREOS.
- **Only one** accreditation will be issued, with a lanyard, for all the 2017 season. Athletes and team officials should bring their accreditation to all World Archery events such as, World Championships, Hyundai Archery World Cup stages and the Hyundai Archery World Cup Final.
- Accreditation will consist of, a photograph, full name, role, category/bow discipline, country of representation, individual World Archery ID code and access privileges.
- All accreditations will need to be validated and activated on site at each of the separate World Archery events.
- There is a QR code on all accreditations that will be scanned to enter and exit the competition areas.

Photographs:

- Will be taken on venue two days before official practice.
- For a valid photograph persons are to smile and wear their official Member Association team uniform. No hats or sunglasses can be worn.
- Photos are used for both event accreditation and website biographies.
- Athletes and team official profile photographs expire after 24 months.

Lost/Damage/Replacement Costs:

- For those persons that unfortunately forget to bring, damage or lose their accreditation, can purchase another accreditation from World Archery accreditation area at the event for the cost of EUR 30 (USD 30).

5) Logistical Aspects (OC)

5.1. Transportation

During the accreditation, TM must inform LOC if they will use organisation transport during the week. Shuttles will be organized for the delegations which will have asked.

5.2. Meals during the event

- Lunch packs will be served at the archery village the morning before 10:00hrs. During the accommodation, TM have to book the lunch packs.

**Times will adjust to the competition schedule as and when required.*

5.3. Details to Confirm upon Arrival

- Confirm national flags and national anthem which will be used on award ceremony
- Confirm departure times and flights
- Souvenirs for teams
- Location: meeting room on ground floor of apartment building

5.4. Airport Pick-up

- LOC staff and volunteers in Grey T-shirt with a pick-up sign (with championships logo) will meet the teams at the Airport

5.5. Information and Service Centre

- There will be information and service centre in the reception of hotel.

6. Protocol and ceremonies (OC)

6.1. Medal Ceremonies

- To begin immediately after the end of the last match.
- All athletes involved in the ceremonies are requested to go to the gathering point. Location will be confirmed during the event.
- All medal winners are requested to be present at the finals venue gathering point of the Award Ceremony, 15 minutes before the ceremonies are due to

start.

- Medal ceremonies will be conducted immediately after the conclusion of each session during the days of the finals (please check the competition schedule).

6.2 Opening Ceremony

- Time: 17:00hrs 18 September, 2017
- Location: Robion Theatre de verdure

Mixed Zone and Press Conferences:

- Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

7. Medical Related issues (Medical representative)

- First Aid services will be available from 18- 23 September at the archery village
- For participants with chronic diseases, please bring the regular medicines with you.

8. Clean Sport

8.1 Anti-Doping control

- Anti-Doping control will follow World Archery rules.
- Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

8.2. Alcohol test

- Athletes should also be available for random alcohol testing during the competition, following World Archery rules.

9. Other matters of importance (WA TD)

- Accreditation cards must be in your possession at all times in the practice and competition areas.
- Only athletes scheduled to compete at certain stages of the event are permitted on the Field of Play, together with one coach/official.
- Please refer to the preliminary entry and final deadline dates for submitting entries to the World Archery events.
- Please ensure the arrival/departure flight information is correctly entered in WAREOS.

Internet access and additional hotel charges:

- Internet access will be free of charge in the rooms

10. Questions from Team Managers

11. Closure (ED)

INFORMATION ABOUT THE ARCHERY VENUES

Venue for Qualification, Eliminations and Finals

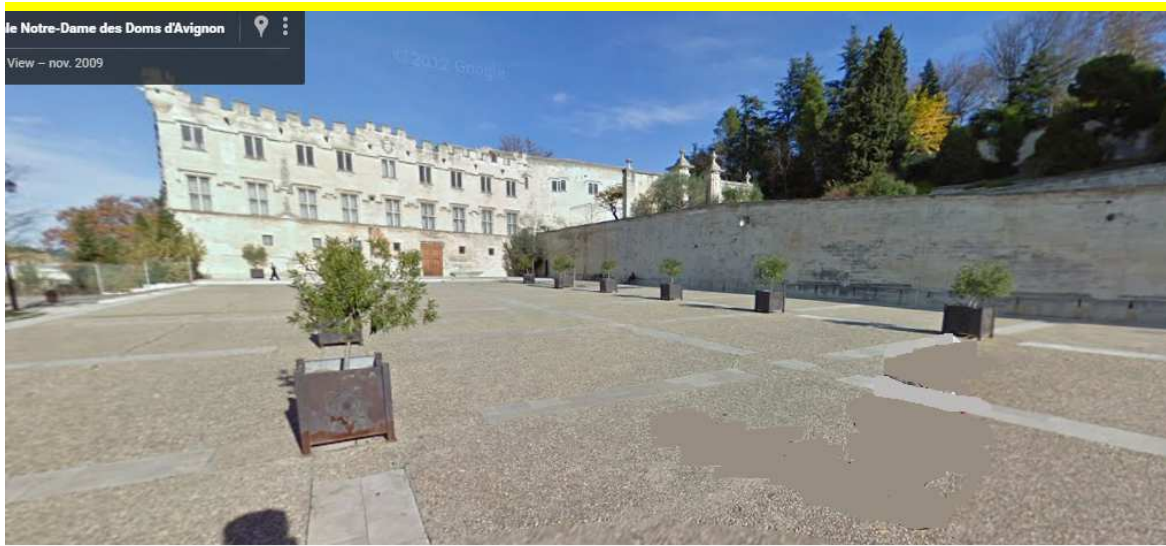
ADDRESS ROBION, Chemin de Boulon



Practice Field – available:

- 17.09.2017 10:00hrs – 15:00hrs
- 18.09.2017 09:00hrs – 10:00hrs
- 19.09.2017 09:00hrs – 10:00hrs
- 20.09.2017 09:00hrs – 10:00hrs
- 21.09.2017 09:00hrs – 10:00hrs
- 22.09.2017 09:00hrs – 10:00hrs
- 23.09.2017 09:00hrs – 10:00hrs

Venue for Finals





APPEAL FORM

This is an intention of Appeal
This is an appeal from
(please tick appropriate box)

Appeal Fee
• USD50
• CHF50
• EUR50

- Team Manager of the following country: _____
Name of the Team Manager: _____
- Team (please name country): _____
- Individual person (name): _____
- Other (please specify): _____

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Print Name: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

3.13.4

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____
by Chair Person of the Tournament Judge Commission

Signature: _____ Name in printing: _____

