



**Para-Archery World Ranking Event**  
**Para-Archery European Cup 2nd Leg**  
Version 14.0  
Nové Město nad Metují | CZE  
**June 22 thru 30, 2024**



TO ALL World Archery Member Associations  
Dear President,

As Chair of the Local Organising Committee (LOC) of the Para-Archery World Ranking Event and the 2<sup>nd</sup> leg of the European Cup to be held in Nove Mesto nad Metuji, Czech Republic on 22<sup>nd</sup> o 30<sup>st</sup> June 2024, I would like to invite you all to be part of this traditional major para-archery event.

Nove Mesto nad Metuji is well-known in the para-archery family for hosting major events since 2001.

Organisers, officials, volunteers altogether with participants from all over the globe have always created unique atmosphere and conditions not only for elite performance but also for friendship, tolerance and mutual support.

LOC has hosted IPC archery championships, WRE and EC since 2001 regularly including the IPC World Championships 2001 and 2009 as well as EPC European Championships 2006 with a special focus on Paralympic qualifications in 2016 and 2021 with up to 500 participants and officials from about 50 countries at each event.

For the European participants our tournament will follow the Para-Archery European Championships and the 1<sup>st</sup> leg of the European Cup in Rome in May.

LOC is looking forward that The Para Archery World Ranking Event in Nove Mesto nad Metuji 2024 will provide the newcomers with classification, will test a shape of the Paralympians and may also serve as the last national qualification for the upcoming Paralympics.

Sincerely yours,

**Libor SNAJDR**  
**LOC Chairman**  
**NoveMesto2024**





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**Important Dates:**

Please find enclosed information regarding the details of this event and how to complete registration. To register participation, please complete all the necessary sections in WAREOS within the deadlines listed below:

Summary of deadlines:

- WAREOS registration opening date	22.01.2024
- Preliminary entries deadline	22.03.2024
- FINAL entries deadline	01.06.2024
- 100 percent Refund cancellation deadline	01.04.2024
- 50 percent Refund cancellation	02.04.-01.06.2024
- Transportation	01.06.2024
- VISA support	22.03.2024
- Final Hotel reservation & payment	01.06.2024
- Classification documents submission	22.05.2024

Information about classification's rules and documents:

<https://worldarchery.sport/sport/disciplines/para-archery/classification>

Looking forward to welcoming you in Nove Mesto nad Metuji in the Czech Republic!





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**PRELIMINARY PROGRAMME**

22 <sup>nd</sup> June - Sat		Arrival of participants
	End of afternoon	Classification
23 <sup>rd</sup> June - Sun	Morning	Free practice Classification
	Afternoon	Free practice Classification Team Managers Meeting
24 <sup>th</sup> June - Mon	Morning	Official Practice + Equipment Inspection
	13:30	Opening Ceremony
	Afternoon	Official Practice + Equipment Inspection
25 <sup>th</sup> June - Tue	Morning	Qualification Gr1
	Afternoon	Qualification Gr2
26 <sup>th</sup> June - Wed	Morning	Doubles Eliminations
	Afternoon	WRE Individual Eliminations
27 <sup>th</sup> June - Thu	Morning	Individuals Eliminations VI Official Practice + Equipment Inspection
	Afternoon	Individuals Eliminations
28 <sup>th</sup> June - Fri	Morning	Doubles medal matches VI Qualification Rounds
	Afternoon	VI Eliminations Rounds Mixed teams medal matches
29 <sup>th</sup> June - Sat	Morning	Individuals Bronze medal matches incl. VI
	Afternoon	Individuals Gold medal matches incl. VI
30 <sup>st</sup> June - Sun		DEPARTURES

**NOTE:** This preliminary programme can be subject to change. **There has newly been implemented U21 Open category into all divisions which may affect the final schedule. See [Rulebook](#) | [World Archery](#)**

**IMPORTANT information from the Technical Delegate:**



KRÁLOVÉHRADSKÝ  
KRAJ



ČESKÝ LUKOSTŘELECKÝ  
SVAZ





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It is the full responsibility of teams to arrive in time.

It will not be possible to postpone classification session or official practice nor equipment inspection.

It is recommended to the archers registered for classification to arrive one day before their scheduled classification.

## PRELIMINARY & FINAL REGISTRATION

All entries, accommodation reservations, transport needs, flight arrival/ departure information and visa invitation letter requests are to be completed using the World Archery Registration Online System WAREOS. This system now handles the entire registration process for this event. Any other entry forms, hotel reservations or transportation forms will not be accepted.

Member associations can login to WAREOS at <http://extranet.worldarchery.sport> with the username and password assigned by World Archery. After entering WAREOS, selecting the event from the list will allow a member association to register their athletes. Select/press the "Entries" button to see the list of categories in the event. Select/press the "category" to enter the athlete and official numbers/details participating for that event. A WAREOS User Manual can be downloaded in PDF format (English) upon login.

Contact [wareos@archery.sport](mailto:wareos@archery.sport) with any questions regarding **technical problems on WAREOS**. For any question regarding the organisation of the event (transport, accommodation, meals etc.) please contact **directly LOC**.

There is no limit as for the minimum number of participants per category nor limit of maximum participants from one country per category.

Start date for online registration using WAREOS

22<sup>nd</sup> January 2024

End of Final registration using WAREOS

01<sup>st</sup> June 2024

Please respect the stated deadlines.

Member Associations can only use WAREOS to make any changes or amendments to entries and will be able to do so at any time. An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.





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**IMPORTANT information from the Technical Delegate:**

Each team has to be registered with one person as Team Manager who will have authority on behalf of the National Federation.

The phone number and the email of this person has to be filled in WAREOS.

The LOC needs this information to be in direct contact with the TM in case of emergency



Version V3.0



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### ACCOMMODATION & GENERAL INFORMATION

Accommodation with breakfast and dinner will be provided in several contracted hotels/pensions with wheelchair access that are within 30 min. driving from the venue. LOC will allocate teams to the accommodation according to number of team members, number of wheelchair users, ratio men/ women eventually. It is expected that the teams will respect such allocation by LOC.

Breakfast and dinner will be served in the hotels, lunch at the venue.

Official HQ hotel will be considered Hotel Rajska Zahrada in Nove Mesto nad Metuji (1km from the venue).

**Important Note:** Please refer to the accommodation pages below for detailed hotel information. Complete all necessary sections in WAREOS and make full payment for entries and accommodation by the specified deadlines. Bank transfers only. Payment in cash upon arrival can exceptionally be accepted after prior approval by LOC. There will be 2 percent fee charged for cash manipulation by bank.





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**ENTRY FEE** (including WAE capitation fees)

Archer: 200,- EUR

Official: 130,- EUR

Doubles and Mixed teams Free

Entry fees do not include airport transfer to hotels and back, daily local transport to and from the practice field to/ from official hotels during the qualification, elimination and finals venues.

Local transport: Airport to the venue (return way) 100,- EUR; hotel-venue-hotel for the whole duration of the tournament will be 200,- EUR per person.

**PAYMENT CONDITIONS:**

260,00 EUR per double room (accommodation, full board from June 22 dinner thru June 30 breakfast) with breakfast and dinner in hotels and lunch at the venue.

200,00 EUR per night/ per person single occupation (accommodation, full board from June 22 dinner thru June 30 breakfast)

150,- EUR per extra day per person (before June 22 and/ or after June 30, 2024)

The fees should be paid in full by 01<sup>st</sup> June 2024.

Preliminary entries and accommodation (in WAREOS) with 30% deposit of the total amount are required to be transferred by bank to LOC by **22<sup>nd</sup> March 2024**.

**BANK INFORMATION for ACCOMMODATION, TRANSPORTATION and ENTRY FEES:**

A/C Name: Sportovní klub Nove Mesto nad Metuji  
LOC Address: 28.rijna 943  
Telephone number: +420 724 080831  
City and Country: 549 01, Nove Mesto nad Metuji, Czech Republic  
Bank: Ceskoslovenska obchodni banka (CSOB)  
Karlovo namesti 177  
547 01, Nachod, Czech Republic





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Account Number: 275371783/ 0300  
Swift: CEKOCZPP  
City: Nachod, CZE  
IBAN: CZ73 0300 0000 0002 7537 1783  
Variable Symbol: 20240601  
Specific Symbol: WRE/ country code (specify your intl. country code)

All bank charges will be paid by the participants.

### CANCELLATIONS & CHANGES

All cancellations and changes must be made through WAREOS:

Cancellations received **before 01<sup>st</sup> April 2024** a full refund of the deposit payment will be made.

Cancellation received **from 02<sup>nd</sup> April to 01<sup>st</sup> June 2024**, 50 percent refund will be given.

Cancellations received **after 01<sup>st</sup> June 2024**, no refund will be given.

Refunds will be processed after the event.

Changes exceeding 2 persons in composition of the team after the final deadline will be charged a penalty fee of 100,- EUR per each team member changed.

Name changes to team officials or athletes (same category and division) will be accepted up to **two (2) days before official practice** without any additional charge or penalty fees.

Should flight arrival details change last minute, please contact the Organising Committee using the details indicated in the team managers' booklet.

If a participant's arrival is later than the original scheduled arrival date, the room will be charged from the date of the original booking in WAREOS.

An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.





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## **ADDITIONAL INFORMATION**

### **MEDICAL EMERGENCY CONTACT AND LOCATION**

Oblastni nemocnice Nachod, Purkynova 446, Nachod 547 01, phone +420 491 601 111  
info@nemocnicenachod.cz

M.D. Katerina JAVORSKA, phone number +420 777709291

### **TRANSPORTATION**

Transportation will be provided from Prague International airport to the official hotels, from June 22 to 30, 2024. Earlier and/ or later transport is also available upon agreement with LOC. Local transport will be available between the official hotel, practice and competition venues. Transport timetables will be confirmed.

### **TRAINING**

A training field will be available starting on 20<sup>th</sup> June 2024 at the Sports Club Nove Mesto nad Metuji.

### **WEATHER**

Temperatures in June are expected to range between 23 and 26 degrees Celsius. The average in the last few years has been 24 degrees Celsius. There is a chance of rain showers.

### **INTERNET**

Will be available in the official hotels for free (in hotel rooms and in the lobby). There will also be Wi-Fi available for access to results on venue.

### **WATER**

Each participant will receive his/ her personal plastic bottle as a souvenir and will draft fresh water from designated pipes himself/ herself.

### **VISA**

All participants who need entry visa to the Czech Republic, will be required to complete the **Visa Support sections** in WAREOS by no later than 22<sup>nd</sup> March 2024.

It is the applicants' responsibility for supplying the necessary information, ensuring all details are up to date, correct and submitted by the deadlines specified. Unfortunately in several cases LOC received such a request too late to assist the teams effectively with applying for visa in the past.

In addition, all participants that require a visa are kindly requested to supply a copy of their latest/valid passport. Copies of each application can be uploaded on WAREOS. All passport copies and personal details entered/uploaded to WAREOS will be held securely

and in the strictest of confidence and not shared with other parties.



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**LOC CONTACT**

Name: David SNAJDR  
Email: [snajdrpv@volny.cz](mailto:snajdrpv@volny.cz)  
Phone number with international extension: +420 724080831

Transportation coordinator:

Matej SPRAVKA  
[matej.wrt@gmail.com](mailto:matej.wrt@gmail.com)  
+420 737679304

**LOC Address:**

Sportovní klub  
28. října 943  
Nové Město nad Metují  
549 01 Czech Republic