



**EUROPEAN ARCHERY 3D
CHAMPIONSHIPS
GOTHENBURG(SWE)
17 - 22 SEPTEMBER 2018
www.3dec2018.se**

**TEAM MANAGERS' MEETING
INFORMATION BOOKLET**

V 2.0 (13 sep 2018)

The Team Managers' Meeting will take place on Monday 17 September 2018; 12:30 Lindome Archery Club at official practice field

All Team Managers are requested to attend this important meeting.

**Teams without a Team Manager are requested to send one of their athletes to the Team Managers' Meeting.
Please read this document upon receipt and bring it with you to the Team Managers' Meeting.**



Dear Team Managers,

On behalf of the Organising Committee, I would like to welcome you to the European Archery 3D Championships in Gothenburg, Sweden.

The Organising Committee and the citizens of Gothenburg sincerely welcome you. We will do our best to host your teams with warm hospitality, by providing beautiful memories and sharing friendship between participants from all over Europe during your stay in Gothenburg.

Please don't hesitate to ask whatever you need during your stay.

I would like to wish you good luck and success to your Teams.

Yours Sincerely,

Mr Bo Palm

President

Local Organizing Committee



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Agenda of the Team Managers' (TM) meeting

Opening

- Brought to order by Technical Delegate (Ms. Hannah BROWN)

1) Roll call of all attending nations WAE (Ms. Hannah BROWN)

- 1.1. Introduction of the panel (Ms. Hannah BROWN)
- 1.2. Welcome speech (Mr. Bo PALM – OC President)

2) Introduction of Officials (Ms Hannah BROWN)

- 2.1. Organising Committee (OC) members, by the Event Manager (Mr. Bengt Idéhn)
- 2.2. Tournament Judges Commission, by the Chairman of Judges (Mr. Drasko MIHINJAC)
- 2.3. Jury of Appeal by WAE (Ms Hannah Brown)

3) Technical Aspects of the competition (TD + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition Programme (attached)
- 3.3. Practice
- 3.4. Equipment Inspection
- 3.5. Qualification Rounds (18-19 Sep 2018). Information on scoring
- 3.6. Individual Elimination Round (20 Sep 2018)
- 3.7. Team Elimination Round, Finals and individual semis (21 Sep 2018)
- 3.8. Individual Finals (22 Sep 2018)
- 3.9. Individual Finals (22 Sep 2018)
- 3.10. Appeal Procedure (Form attached)

4) Technical Matters (TD + Chairman of Judges)

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event; European Championships rules
 - 4.3.1. Maximum number of officials in the Field of Play (FoP)
 - 4.3.2. Teams definition (Team & Mixed Team Members Form)
 - 4.3.3. World Archery rules related to the competition format
 - 4.3.4. High draw
- 4.4. Ranking & EG Qualifying Tournament

5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Accreditation
- 5.3. Meals, during practice, Qualification rounds, finals

6) Protocol and ceremonies (OC)

- 6.1. Opening ceremony
- 6.2. Closing ceremony
- 6.3. Medal ceremony

7) Medical Related issues (OC)

- 7.1. Medical services & emergencies

8) Doping Control (OC)

- 8.1. Doping testing





- 9) **Other matters of Importance** (TD)
- 10) **Questions from Team Managers**
- 11) **Closure** (TD)

Digital Pigeon Hole (Form attached)

For these European Championships we will ask team managers on arrival to supply the OC with maximum 3 email addresses per country to which we will send daily results. The reason for this is to try and reduce the environmental impact this event has by reducing the amount of paper that we produce. Wi-Fi is available in all the hotels. The form for this can be found at the end of the booklet.



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IMPORTANT TELEPHONE NUMBERS

Organizing Committee

Mr. Bo Palm	OC President	+46 705 555 830
Mr. Mats Inge Eriksson	Event Director	+46 708 887 801
Mr. Bengt Idéhn	Event Manager	+46 705 463 466
Mr. Peter Henriksson	Transportation Manager	+46 706 299 675
Mr. Roger Sköld	Field of Play Manager	+46 703 580 012
Mr. Bo Palm	Media & Press Officer	+46 705 555 830

Hotels & Accommodation

Scandic Crown Hotel	+46 31 751 51 00	Polhemsplatsen 3
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OFFICIALS

Technical Delegate:

Ms. Hannah BROWN (WAE)	+44 787 947 1423
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Chairman Tournament Judge Commission:

Mr Drasko MIHINJAC

Director of Shooting:

N/A

Jury of Appeal:

Will be communicated the day of the Team Managers' meeting

WAE Results & Technology Team (IANSEO):

Mr. Ardingo SCARZELLA

Mr. Marco CARPIGNANO





Mr. Andrea GABARDI

WAE Results Verifier:

Mr. Ardingo SCARZELLA

Event Medical

Anders Ryrå and Christina Bergsten

NOTE: In case of an emergency or life threatening situation dial 112

Tournament Judge Commission

Drasko Mihinjac – Chair of Commission

Betina Kratzmuler

Helmut Poel

Atanas Telekov

Katerina Koncalova

Bjarne Standby

Francisco Giminez

Anthony Hillairet

Maren Hasse

Alper Guler

Niko Ylipelkonen

National Judges

Mr. Rolf VOLUNGHOLEN

Ms. Jessica LARSSON





Points to clarify

3) Technical Aspects of the competition

(WAE TD + Competition Manager + Chairman of Judges)

3.1. Number of Participants per class (to be finalised after accreditation).

Number of Nations: 23, total of 255 competitors (Updated 13 Sep 2018)

Barebow Men	Individual: 32
Barebow Women	Individual: 27
Compound Men	Individual: 37
Compound Women	Individual: 36
Long Bow Men	Individual: 39
Long Bow Women	Individual: 26
Instinctive Men	Individual: 34
Instinctive Women	Individual: 24
Team Men and Women	Teams: 24

3.2. Competition Programme (attached)

The most actual competition programme is shown at the end of this document. Any official competition schedule will have indicated the version number and the date+hour it was printed. Latest version of the Competition Schedule is V 3.0 published on 13th September. The schedule can be subject of change.

3.3. Practice

Official Practice will be on Monday 17 Sep at Lindome Archery Club.

Target assignments will be available in the digital pigeonhole on Sunday evening & the Ianseo Website 16 Sep or ASAP, if we have the team email addresses, and also at the Sport Info desks at the hotel.

3.4. Equipment Inspection

Equipment inspection will be run following the program of the official practice. Each team will be called (in alphabetical order) and invited by the Judges to the dedicated place for the Equipment inspection in the practice field. All team members are required to wear their team uniforms. Also all spare equipment must be brought to the equipment inspection.

During the equipment inspection, we would like each Team Manager or Coach to ensure that their athlete's names have the right spelling.





The athlete's badge will be given with the scorecard before the qualification round. When receiving the registration badges, we would like each Team Captain to double check that each athlete has the correct badge.

The athlete's badge must be worn on the athlete's quiver or the thigh facing the waiting line. During the equipment inspection, instructions on the use of the scoring tablets will be carried out if requested. We ask all the athletes and coaches to follow the OC volunteers and Judges' instructions in order to proceed with as few delays and as organised as possible.

The Environment

We ask you to instruct your athletes to use the litter bins located in different areas of the archery venue. Please help us to keep the venue as clean as possible.

Water

To help with environmental issues we would like to enforce the water tap system. With your accreditation you receive one bottle for water at the distribution point. Abiding by this simple rule, we actively help to run the competition smoothly and in addition help to avoid useless waste. The water will be guarded sufficiently to prevent any contamination.

Non-smoking

This is a non-smoking event for the practice and official competition areas.

You can smoke at areas indicated close to the exit of the venue.

In Sweden, smoking inside public buildings is no longer allowed; please use the designated areas outside. This also includes electric cigarettes, refer to book 3, Art.12.8.

3.5. Qualification Round (18-19 Sep 2018). Information on scoring

Qualification Rounds 24+24 targets

The scoring system in use are double paper scorecards during qualification and paper scorecards and tablettes in Elimination in conjunction with IANSEO software.

The scoring in the Qualification Rounds will be done by the athletes. Two archer will write down the score on paper score sheet. The other archers verifies that the correct scores are entered. In elimination the use of the tablettes is mandatory and one papaer scorecard. During the official practise your athletes will be asked to test the tablettes and see if they understand the correct working. Terminals will be used during the Elimination Rounds, but not in the Finals.

Please instruct your athletes to check and sign the score sheets before handing them back after each round, including total score, 6s and 5s

3.6. Individual Elimination 20 sep 2018





Practice will be open for the athletes in the session ONLY. The field will remain open for athletes in the later matches until the final match is called.

Matches will be run as fast as possible. Therefore the times indicated in the schedule are just a reference. Please be aware of that and follow the competition to be prepared when the match of your athlete could be scheduled. Only the start of the morning session and the start of the afternoon session will be respected as indicated in the competition schedule. Athletes will be called from the PRACTICE FIELD for their matches. Please ensure that they are there and respond promptly to their call.

3.7. Team Eliminations and Finals and individual semifinals (21 Sep 2018)

Semi Final matches will take place on the semi final course over 4 targets.

Start targets will be published and athletes called, please make sure you listen for announcements and updated start lists.

Team elimination round on 21 Sep start at 13:00; Will start with Elimination and finish with semifinals, for men and women team.

3.9. Individual Finals (22 Sep 2018)

The finals will be organised in the Trädgårdsföreningen, Göteborg, five minutes walk from Scandic Crown Hotel. A video screen and commentator will provide the opportunity to follow and enjoy each match.

Practice venue for finals will be in the garden. Starting at 12:00, transportation will be by walking.

Official results are available on:

[OC website](#)

[World Archery Europe website](#)

IANSEO website www.ianseo.net

Check the document time stamp (bottom of each page) to see the latest update.

3.10. Appeal Procedure (Form attached)

An Appeal form is attached to this document.

In case of Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be handed over to the Chairman of the Tournament Judge Commission or to his deputy. A fee of EUR 50 - must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.





If the Jury of Appeal upholds the Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

4) Technical Matters (TD + chairman of Judges)

4.1. Timing Control system

Electronic equipment will be used for timing in Individual finals, based on www.danage.dk software.

4.2. Results system

IANSEO is the provider of the Results. The athletes will do the scoring in the Qualification Round. One athlete will write down the score on the paper score sheet and another athlete will score on a terminal. The third and fourth athlete will verify that the correct scores are entered.

Tablets are used during the Qualification and Elimination Rounds, but not in the Finals. The person responsible for the results is Mr Ardingo Scarzella (IANSEO Results & Technology Team).

Please note that as of April 1st 2016 the new article 14.4.1 of World Archery Rulebook 3 is in force.

It is important to notice that if an athlete is not entering the total score of the round he will be disqualified, which affects also the team events, so please ensure your athletes fully understand that the scorecards MUST have all the totals fully completed, with the 11s+10's.

4.3. Rules that apply in this event

4.3.1 Phase to start the elimination.

The cut will be at 22 archers / 8 teams.

4.3.2 The Rankings.

N/A

4.3.3 World Archery Rules related to the competition format.

New rule set from 1th of April 2018

As per the World Field Championships Cortina 2018 we ask for your cooperation in relations to the new Elimination format. To ensure the smooth running of the event and to ensure that the event remains on schedule there was an amendment to the rules in





relation to Equipment Failure. There will be no time for equipment failure and athletes are requested to take spare equipment with them.

During the Eliminations the Judge will select the distance and the athletes will be timed by the judge. They will have a 30 second warning by way of yellow card.

4.3.4 High draw

Judges must be concerned with safety aspects at all times during a competition. If, in the opinion of the Judge, an athlete is using a technique to draw back the string which could allow the arrow, if accidentally released, to fly beyond a safety zone or safety arrangements (overshoot area, net wall etc;), the athlete must be advised to change her/his technique. If an athlete persists in using such a technique after being informed of this irregularity, then in the interest of safety the athlete will be asked by the Chairperson of the Judges' Commission and/or the DOS to stop shooting immediately and leave the field/course.

5) Logistical Aspects (OC)

5.1. Transportation:

The OC will provide transportation between the hotel and the qualification / elimination venues. From Monday 17 Sep until Saturday 21 Sep.

Transport during the EC connects with the timetable of the tournament (incl. team managers meeting). Details of the travel schedule will be published in the hotels, and at the competition venue, Ianseo website and if necessary by other means of communication.

The OC will provide transport between Landvetter Airport and the hotel. The schedule for airport pick-ups will be communicated to each member association by email. Guides will be available at the airport to guide you from the gate to the transportation.

5.2. Accreditation.

Accreditation for all participants will take place in the first floor, conference department Scandic Crown hotel from Saturday 15 Sep until Sunday 16 Sep. On arrival at the Scandic Crown hotel, only the Team Manager has to go to the accreditation office. All other team members will have to wait for their Team Manager to check in.

Monday 17 Aug, accreditation will take place at Lindome Archery Club. Rest of the week at Bohus Fästning, Kungälv

The accreditation card must be worn at all times in the practice and competition areas.

5.3. Meals, during practice, finals

Breakfast and dinner will be served at the official hotel.





Hotel will display their own meal times in the foyer by the reception desk.

Lunch will take place at the venues for the official practice and the competition – that is, at Lindome Archery Club on Monday and in Kungälv on Tuesday to Friday. You will be served cooked meals and the menu can be viewed at our website www.3dec2018.se

On Saturday the Finals day will no lunch be served, coffee and sandwiches are available at the venue (you can pay cash with SEK or Euro) .

6. Protocol and ceremonies (OC)

After the completion of Official Practice and Equipment Inspection (All Athletes) at Lindome will the Opening ceremony be held at 17 Sep 13:30 in Lindome. Closing ceremony will be on the 22 Sep after the conclusion of the final medal ceremony.

The closing banquet (for those who have tickets) will take place in the Scandic Crown ballroom at 19:30 on 22 Sep. The hotel room fees include the cost for breakfast and dinner for all days, except for dinner on the 22nd of September.

6.1. Medal Ceremonies

Award Ceremonies will be organised the day of the finals, they will take place after the Gold medal match for each bowstyle. Please ensure you check the latest version of the schedule for details.

Mixed Zone and Press Conferences:

Please make all your archers and officials aware that press conferences and interviews will take place in the Mixed Zone and archers will be requested to pass through this mixed zone and attend the media present there.

7. Medical Related issues (OC)

First Aid Services will be available in the archery venue.

In case of emergency during your stay in the hotel, please inform the reception and proper arrangements will be made (in case of emergency dial 112 for immediate services).

8. Doping Control

Doping Control will take place 22 Sep directly after completed match or competition and will consist of doping test and an alcohol test, following World Archery/WAE rules.

7.1 Doping test

Your athletes should bring their passport and accreditation card to the doping control station when they are called for a test.

8. Dress Regulation





Athletes, officials and staff should have a proper appearance, when they are present on the field. Athletes and Technicians should wear no other kind of footwear than sport shoes. This is a WAE European Championship so dress regulations do apply. Athletes may wear trousers/jeans (except camo) of their choice during qualification and elimination, however FULL UNIFORM MUST be worn for semi finals, medal matches and all team matches. This also applies to team officials. Athletes are required to have the name of their country or NOC country code as well as their name on the back of their shirt.

9. Other matters of importance (WAE TD)

Accreditation:

Only athletes competing in any stages of the event are allowed on the Field of play, together with their coaches. Your cooperation in ensuring only the correct athletes are on the Field of Play would be appreciated. One coach per athlete and a maximum of 4 officials in total!

Internet access:

Free Wi-Fi internet access will be available at the hotel.

On the competition field an open network with results and main competition information is available (info system). Athletes and coaches can connect freely with their electronic devices (net book, tablet, smart phone etc.) and download the real time results and information.

Digital Pigeonholes: (form attached)

All information will be communicated to the email addresses Team Managers have provided at the end of each day.

10. Questions from Team Managers

11. Closure (TD)





APPEAL FORM

This is an intention of Appeal

This is an appeal from

(please tick appropriate box)

Team Captain of the following country: _____

Name of the Team Captain: _____

Team (please name country): _____

Individual person (name): _____

Other (please specify): _____

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Print Name: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

Received on: ____/____/____ Time: _____
by Chair Person of the Tournament Judge Commission

Signature: _____ Name in printing: _____





Digital Pigeon Hole Registration

Country: _____

Please list the 3 email address you would like information to be distributed to in place of the paper copies:

Address 1:

Address 2:

Address 3:
