



2024 European Club Teams Cup Team Managers Booklet

5-6 October 2024





2024 Club Teams Cup Ruse – BUL, 5-6 October 2024



Version 1.3 – 04 October 2024

<http://www.archeryeurope.org>

<http://www.ianseo.net/Details.php?toid=19298>

TEAM MANAGERS MEETING INFORMATION BOOKLET

Version 1.1 / 13 September 2024

**The Team Managers Meeting takes place
At the competition venue
Friday 4th October at 18:30**

**This booklet contains information about the competition.
On Saturday morning, before practice ends, there will be a 2nd brief
meeting close to DoS stand.**

**Due to environmental preservation and responsible behavior toward
nature, we will not have any printed material.**

**Please note that notifications regarding the tournament
will be shared in real-time on lanseo.**

Please read this document carefully.





Agenda of the Team Managers (TM) meeting

Opening

- Welcome speech, Organizing Committee, Mr Atanas Temelkov and Mr Marco Carpignano

1) Roll call of all attending clubs (TD)

2) Introduction of Officials (TD)

- Organizing Committee (OC) members, by the President of OC
- Tournament Judges Commission, by the Chairman of Judges
- Jury of Appeal, by WAE TD

3) Technical Aspects of the competition (TD + OC + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition Field
- 3.3. Competition Program (attached)
- 3.4. Practice and Warm up
- 3.5. Equipment Inspection
- 3.6. Qualification Round & information on scoring
- 3.7. Pool matches
 - 3.7.1. Main Tournament
 - 3.7.2. Secondary Tournament
- 3.8. Ranking matches
 - 3.8.1. Semifinals
 - 3.8.2. Finals
- 3.9. Bronze and Gold medal matches
- 3.10. Appeal Procedure

4) Technical Matters (TD + Chairman of Judges)

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event, Youth Cup rules, WA Rules for 2024
 - 4.3.1. Practice on the competition field during byes
 - 4.3.2. Team members' nomination
 - 4.3.3. Archers acting as Coaches
- 4.4. Dress Instructions
- 4.5. Lost arrows

5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals
- 5.3. Accreditation cards



6) Protocol and ceremonies (OC)

7)

- 7.1. Opening
- 7.2. Medal Ceremonies and Closing

8) Medical Related issues (OC)

- 8.1. Medical services
- 8.2. Emergencies

9) Doping Control (TD)

- 9.1. Doping control
- 9.2. Alcohol test

10) Other matters of Importance (TD)

- 10.1. The environment
- 10.2. Water
- 10.3. Smoking
- 10.4. Lost items

11) Questions from Team Managers

12) Closing (TD)

IMPORTANT TELEPHONE NUMBERS

Event & Competition Management

Ms Atanas Temelkov +359 88 796 3009
Mr Isai Isaev +359 88 697 0199

Hotels and Transportation

Ms Marieta Karanesheva +359 89 856 8074

WAE TD

Mr Marco Carpignano +39 338 933 1101



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WAE TECHNICAL DELEGATE

Mr Marco Carpignano

ORGANIZING COMMITTEE

President: Mr Atanas Temelkov

Event & Competition Manager: Mr Atanas Temelkov

Field manager: Mr Isai Isaev

Accreditation/Accommodation: Mrs Marieta Karanesheva

Transportation: Mrs Marieta Karanesheva

Results: Ianseo (Mr Alexander Boychev)

Video/TV: Mr Alexander Nakov

Photographer: Sebastian Velikov

OFFICIALS

Tournament Judge Commission

Mr Denis Paquet, Chair of Judges

Members

Mr Boyan Yordanov

Ms Daniela Staneva, Judge

Ms Desislava Badinova, Judge

Mr Jivko Krumov, Judge

Ms Kalina Haniva, Judge

Mr Maksym Shchykovskyy, Judge

Mr Velizar Velikov, Judge

Ms Zvezda Ruseva

Director of Shooting

Ms Katya Ilieva, DOS

Jury of Appeal

Ms Brina Bozic, chair

Ms Svetlana Ivanova, member

Mr Matthieu Coucoulle, member

Mr Djordje Redza, alternate

Ms Silvia GarciaTorrecilla, alternate



WAE Results & Accreditation (IANSEO)

Mr Alexander Boychev

3) Technical Aspects of the competition

3.1. Number of Participants per class

Updated 12 September 2024

RM	Individual: 60	Teams: 18
RW	Individual: 34	Teams: 11
Total No of Archers	94	
Total No of Officials	21	

3.2. Competition Field

Competition field is a football field with natural grass. The official practice, qualification round and all competition matches and finals be organized on the same, but reorganized field.

The distance between targets will be 2 m. Only finals will be shot alternate and will have live tv coverage.

3.3. Competition Program (attached)

The latest competition program is published. Any official competition schedule will have indicated the version number and the date-hour it was printed.

3.4. Practice and Warm up

Official Practice (2,5 hours) shooting AB-CD format on Friday 16:00 – 18:30

Warm up will be organized on the competition field as it is scheduled in the attached program.

3.5. Equipment Inspection

Equipment inspection will follow the program of the official practice and will be held at the official practice field. Each team will be called (in the English alphabetical order of nations) and invited by the judges to the dedicated place for the Equipment inspection in the competition field.

- All team members (archers and officials) shall wear or bring their team uniforms.
- Spare equipment and accreditation card must also be brought for inspection.
- The start number will be given at the warm up on Saturday morning in front of archer's position on the shooting line and will not be changed during the competition.
- The start list will be published before the start of the official practice, so archers can practice on their assigned targets.
- There is no access to the competition field before or without accreditation.

The correct spelling of athlete's names will be checked during the accreditation.

3.6. Qualification Round & Information on scoring

Target assignments will be published only on boards and on internet.



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30 seconds per arrow will be the time allowed for individual shooting during Qualification; therefore the time limit for 6 arrows will be 3 minutes.

Shooting in qualifications will be conducted with 3-4 archers per target in AB-CD format.

For the qualification rounds, no faces will be changed after the practice arrows. Please instruct the archers to mark the arrow holes during practice. There will be no equipment failure procedure.

The athletes will have double paper scoring in the qualification round. Electronic scorecards will be managed by volunteers.

All the athletes on the same target must verify that the correct scores are entered.

Please instruct your athletes to fill in properly the scorecards including total score, 10's and X's and sign the card before handing them back after each round. Double scoring is required.

3.7. Pool matches

For the pool matches, no faces will be changed after the practice arrows. So please instruct the archers to mark the arrow holes during practice. Matches will start as soon as the field is ready.

We will keep to the starting time at the beginning of the session and then the competition will run as it goes. Therefore, some matches could start sooner than the time indicated in the schedule. Please be aware of this and be prepared for it.

Byes are allowed. In case of a bye, archers will be allowed to shoot, but no score will be recorded or allowed to be displayed.

Main Tournament

At the end of the qualification round, the first 16 Men Club teams and 8 Women Club teams will compete in the Main competition. Ties are broken as per WA rules. Teams are entered into groups of 4 Club teams, according to the following scheme:

Men

Group A	Group B	Group C	Group D
1st	2nd	3rd	4th
8th	7th	6th	5th
9th	10th	11th	12th
16th	15th	14th	13th

Women

Group A	Group B
1st	2nd
4th	3rd
5th	6th
8th	7th



In each group each Club team competes against the three others in the group.

In each match 2 “pool points” are allocated based on the outcome of the match: 2 points for the winner and for bye and 0 points to the loser, or 1 point each if tie.

At the end of the 3 pool matches, ties in “pool points” are broken by the set points earned during the 3 matches. If still tie a Shoot Off will decide the winner.

All matches will consist of 4 sets of 6 arrows (Set system will be used).

Main Tournament

All the teams that did not make the cut will compete in a secondary “just for fun” competition. There is nothing to win except experience.

A cumulative ranking is established, with all the teams involved, regardless of gender: Women Club teams will therefore compete among Men Club teams.

Based on that ranking, all teams are divided in “flights” of 4 teams each. The minimum flight composition is of 3 teams not less.

Each team will then compete against all other team in its flight with the same procedure of the pool matches of the main competition. Byes are allowed in case of 3 teams in a flight.

3.8. Ranking Matches

The 4 Club teams of same level will then go into a standard semifinals/finals scheme:

Match 1

Men semifinals: A1 vs D1 and B1 vs C1
 A2 vs D2 and B2 vs C2
 A3 vs D3 and B3 vs C3
 A4 vs D4 and B4 vs C4

Women semifinals: A1 vs B2 and B1 vs A2
 A3 vs B4 and B3 vs A4

Match 2

Men and **Women** finals:

apart the level 1 Club teams, that will do their final match on a final field of play, the winners of the previous match compete for the 1st place, the loser for the 3rd place of their “level”.

3.9. Bronze and Gold Medal Matches

All Bronze and Gold medal matches will have alternate shooting and will take place one after the other with TV streaming coverage. There will be a practice area for finalists on one side of the venue.

Remember that you need an agent for the blind.

3.10. Appeal Procedure (Form attached)

An Appeal form is attached to this document (see attached after this chapter, Appendix 3)

In case of Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be given to the Chairman of the Tournament Judge Commission or to his deputy. A fee of 50 EUR must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.

If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

4) Technical Matters

4.1. Timing Control system

The Chronotir timing equipment will be used during competition and practice.

4.2. Results system

lanseo is the provider of the results. The electronic scoring in the Qualification and during matches will be done by volunteers. Archers will write the 2 paper score. The third/fourth archer verifies that the correct scores are entered.

4.3. Rules that apply in this event

4.3.1. Practice on the competition field during byes

Practice on the competition field during byes will be limited to six arrows per end and maximum of three. If more than six arrows are shot by a team in one end after being warned by a judge, the team may be denied further practice on the competition field but any such violation shall not affect the next match.

4.3.2. Team members' nomination

If a club entered more than 3 archers in a category, it must communicate to the TD the names of the 3 archers composing the Club team before the end of the practice ends on Saturday.

4.3.3. Archers acting as Coaches

Archers may be acting as coaches during finals.

4.4. Dress Instructions

Athletes, officials and staff should have a proper appearance when they are on the field during competition. Athletes, team officials and technicians should wear their club team uniforms (with same look per division following WA rules) and sport shoes.

Opened shoes are not allowed on the field of play and on practice field.

We would like to remind all teams that names of archers and country code are appreciated for this event, but mandatory for archers participating in major events.

4.5. Lost arrows

All lost and find arrows are to be reported to judges. An arrow found on the field of play at later stage of the competition will be considered as a part of that end if not reported.

It is very important to report lost arrows because we are on a football field, and any arrow left in the field can cause serious injuries to football athletes.

5) Logistical Aspects

5.1. Transportation:

Transport are provided by OC from Dunav Plaza Hotel to the competition venue and back at the beginning/end of shooting sessions. The schedule will be published in time.

Please check carefully with OC Transport Manager the planned time of departure to the Airports if requested.

5.2. Meals

All meals, breakfast, lunch and dinner will be served at the hotels according to the schedule: breakfast: 06:30-09:00, dinner: 19:00-21:00; if necessary, the serving time can be modified.

Lunch boxes will be delivered to the field. The price is 12.00 € and must be requested in advance

Water will be served at breakfast and dinner while the other ordered drinks have to be paid.

5.3. Accreditation Cards rules

The accreditation card must be worn at all times in the practice and competition areas.

6) Protocol and ceremonies

6.1. Opening

There is no opening ceremony. Only a short welcome speech will be organized before the start of the qualification Round.

6.2. Medal Ceremonies and Closing Ceremony

Medal ceremonies will be conducted separately for individuals and teams.

All archers involved in the ceremonies are requested to go to the gathering point ASAP in order to proceed quickly and smoothly with the award ceremony.

After awarding the medalists will have to stay on the field for the picture. All teams are kindly asked to stay on the field till the end of the medal ceremony.

There will be short closing ceremony. The event will finish officially after the last medal ceremony at the finals venue.

7) Medical Related issues

There is a doctor responsible for the First Aid on the field. In emergency the ambulance will be called.

In case of emergency during your stay in the hotel, please inform the reception and proper arrangements will be made.

Number of Bulgarian Emergency Call Centre: **112**

8) Doping Control

8.1. Doping control

There will be no doping control on this event.

8.2. Alcohol test

Level of alcohol will not be tested during the competition.

9) Other matters of importance

9.1. The environment

We ask you to instruct your athletes to use the litter bins which are placed behind the waiting area.

9.2. Water

Water will be available at the venue free of charge.

9.3. Non smoking and no alcohol

This is a non smoking event for the practice and official competition areas. Inside sport area you are not allowed to smoke, you must use the designated areas outside the sport field. The same is valid also for electronic cigarettes.

Also alcohol consumption is forbidden.



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9.4. Information System

- Due to environmental preservation and responsible behavior toward nature we will not have any printed material.
- Printed documents will be published only on the board at the competition venue.
- All competition documents will be published. <http://www.ianseo.net>
- There will be live TV streaming during finals.
- The official results will be published immediately after the conclusion of the competition.

9.5. Lost items

All lost items will be brought to the DoS stand, so ask there if you lost something.

10) Questions from Team Managers

11) Closure (TD)

We wish you to spend good time in our beautiful area and bring home some nice memories.



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Team composition declaration

Club Team:

Category: M / W

Names of competing archers:

- 1.
- 2.
- 3.

:

Date:

Time of Receipt:

Team Manager Signature:

Result verifier/TD signature (to confirm time of receipt):

NOTE: Form must be submitted to the technical delegate in writing before the start of the qualification round.



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APPEAL FORM

This is an intention of Appeal
 This is an appeal from

- The Team Manager of :
 Name of the Team
 Manager:
 - The Team of :
 - An individual person (name) :
 - Other (please specify) :
- This appeal is against :

Description of Appeal or Protest :

I believe this action is against the following rules (state article if known) :

Signature :

Name in printing:

Received on : _____ time : _____
 by Chairperson of the Tournament Judge Commission :

Signature:

Name in printing:

Article 3.13. WA Rulesbook

An **intention to appeal** when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

The **written appeal** shall be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first.

